

Kaufman Central Appraisal District  
Appraisal Review Board  
P.O. Box 819  
Kaufman, TX 75142

**APPLICATION FOR APPOINTMENT TO THE  
KAUFMAN CENTRAL APPRAISAL DISTRICT  
APPRAISAL REVIEW BOARD**

**Read and answer each question carefully. Your answers will be used to determine your legal eligibility for appointment and qualifications for service on the board.**

**1. Applicant Information**

Name (Last, First, Middle Initial)	Telephone Number (Area Code and Number) Daytime ( ) Evening ( )	
Current Mailing Address (Number, Street or P.O. Box)		
Street address if different from above	Email Address	
City	State	ZIP Code
Social Security Number	Texas Driver License Number	

**2. Education and Training**

Name of School, City, State	Dates Attended Mo/Yr to Mo/Yr	Major / Minor	Semester Hours Earned	Type of Diploma or Degree Awarded
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List any other training, qualities, or attributes you consider relevant, including offices held, awards, honors, professional memberships, licenses, etc.

**3. Employment History**

Present/Most Recent Employer Address Supervisor's Name Number of Employees Supervised Directly Indirectly Summary of Duties	Position Dates Employed (From MM/YY to MM/YY) Supervisor's Title Reason for leaving
Previous Employer Address Supervisor's Name Number of Employees Supervised Directly Indirectly Summary of Duties	Position Dates Employed (From MM/YY to MM/YY) Supervisor's Title Reason for leaving
Previous Employer Address Supervisor's Name Number of Employees Supervised Directly Indirectly Summary of Duties	Position Dates Employed (From MM/YY to MM/YY) Supervisor's Title Reason for leaving

**4. Eligibility and Conflict of Interest Disclosure**

In order to ensure that ARB members are impartial, the law puts a number of limits on who can serve as ARB members. Your answers to these questions will determine whether you are legally eligible to serve on the ARB. For the purposes of these questions:

- A "local government" is a government entity that levies property taxes, such as a county, city, school district, junior college, hospital district, municipal utility district, or other special district.
- "Appraisal district" refers to the Upshur County Appraisal District and to any other appraisal district in the State of Texas.
- "Governing body" means the group of officials that oversee a local government, such as a city council, county commissioners' court, school board of trustees, or board of directors.
- "Officer" means holding an elective or appointive office for a local government, such as governing body member, chief executive officer, judge, tax assessor, business manager, superintendent, etc., and includes an election judge, alternate election judge, and election clerk who serve in conducting a general election.
- "Part-time employee" includes a substitute teacher. "Contract" means an agreement of any sort.
- "Substantial interest" means combined ownership by you and your spouse of at least 10% of the voting stock or shares of a business entity, or that you or your spouse is a partner, limited partner, or officer of the business entity.

Check "Yes" or "No". If you are not sure, write "not sure".

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|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Do you reside in Kaufman County?   | 1. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 2. Have you resided in Kaufman County for at least two years?   | 2. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 3. Have you previously served all or part of three terms as a member of the Appraisal Review Board of the Kaufman Central Appraisal District?   | 3. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 4. Are you currently a member of the governing body or an officer of a local government or an appraisal district? (other than an Appraisal Review Board member)   | 4. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 5. Are you currently employed, either full or part-time, by a local government or an appraisal district? (ARB members are not appraisal district employees)   | 5. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 6. Are you currently employed, either full or part-time, by the Texas Comptroller of Public Accounts?   | 6. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 7. Are you a former employee, chief appraiser, or member of the Board of Directors of the Kaufman Central Appraisal District?   | 7. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 8. Are you a former member of the governing body or officer of a local government served by the Kaufman Central Appraisal District, and you left the office within the last four years? (check "No" if you have been out of office more than 4 years)   | 8. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 9. Are you currently a member of the Appraisal Review Board of another appraisal district?  | 9. Yes                   | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 10. Is anyone who is related to you by blood or marriage employed by the Kaufman Central Appraisal District?<br>10 a. If "Yes" give name and relationship _____   | 10. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 11. Do you have a spouse, parent, child, son-in-law, daughter-in-law, grandparent, grandchild, brother or sister, spouse of a brother or sister, step child, step parent, father-in-law, mother-in-law, or a brother or sister of your spouse who:<br>a. Is a member of the Board of Directors or an officer of the Kaufman Central Appraisal District?<br>b. Does business in the Kaufman Central Appraisal District as a paid property tax consultant?<br>c. Performs appraisals for use in property tax proceedings in the appraisal district? | 11. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 12. Have you previously appeared before the Kaufman Central Appraisal District Review Board for compensation (i.e. as a tax consultant, account, appraiser, or representative of a property owner)?   | 12. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 13. Do you or your spouse have a contract with a local government or an appraisal district?   | 13. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 14. Does a business in which you or your spouse own a substantial interest have a contract with a local government or an appraisal district?  | 14. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 15. Are you presently under a criminal charge or indictment or have previously been convicted of a felony or a misdemeanor involving moral turpitude?<br>15 a. If "Yes" explain _____   | 15. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 16. Are you a U.S. Citizen?<br>16 a. If you answered "No" to Question 16, are you eligible to be employed under a visa or entry permit?   | 16. Yes                  | <input type="checkbox"/> | No                       | <input type="checkbox"/> |
| 16a. Yes  | <input type="checkbox"/> | No                       | <input type="checkbox"/> | <input type="checkbox"/> |

An answer of "No" to questions 1, 2, or 16 a or an answer of "Yes" to questions 4-14 indicates that you are not legally eligible to serve on the Appraisal Review Board.

**5. Delinquent Taxes in Texas**

In the space below, please list all properties in Texas on which you currently pay property taxes. Include both real property and business personal property. Include community property and property owned by partnerships or sole proprietorships. Please give the appraisal district account number or the location address (and business name, if applicable) of the property, the years for which taxes are owed, and the taxing entities to which the taxes are owed.

17. Are taxes delinquent on any of these properties?

17. Yes  No

Account Number	Location Address	Owner or Business Name	Years for which taxes are owed (if applicable)	Entities to which taxes are owed (if applicable)

**6. Why Do You Want To Serve?**

Briefly state why you should be considered for appointment to the Appraisal Review Board.

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**7. Signature and Affirmation**

I have read this application carefully. The information I have given in it is true and correct to the best of my knowledge and belief. I understand that omitting or misrepresenting information could result in failure to consider this application. I also understand that it is a criminal violation to make a false statement on this application.

**Signature and affirmation of person preparing this application:**

I affirm that the information contained in this application and all attachments, if any, is accurate and complete to the best of my knowledge and belief and authorize the Kaufman Central Appraisal District Review Board or its representative to verify the statements I have made. I further affirm that, to the best of my knowledge and belief, I am not disqualified by law from accepting an appointment to the Appraisal Review Board for Kaufman County.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date