APPROVED

MINUTES OFTHE MEETING OF THE BOARD OF DIRECTORS

The Board of Directors of the Kaufman Central Appraisal District held a meeting on Thursday December 19, 2019 in the boardroom of the Kaufman Central Appraisal District office located at 3950 South Houston Street, Kaufman, Texas. Board members present included Robert Dobbs, Ann McDonald, Mike Wood, Karen Jones and Rusty Freeman. Members Bruce Bynum, John Zaby and Brenda Samples were absent. Staff members present were Sarah Curtis, Chief Appraiser, Coy Johnson and Royce Thomas.

A. Roll Call/Call to Order
Robert Dobbs, Chairman called the meeting to order with a quorum present at 5:00 p.m.

B. Invocation
The invocation was led by board member Rusty Freeman

C. Pledge of Allegiance & Texas Pledge of Allegiance
Ann McDonald, secretary led the pledge of Allegiance

D. Open Forum
1. No one spoke during the open forum

E. Action Items

1. Review and Action to Approve Minutes of November 21, 2019 meeting
Mike Wood made a motion to approve minutes of the November 21, 2019 meeting as written. Karen Jones seconded the motion. A vote was taken with all being in favor. Motion carried.

2. Discussion and Action to approve financial reports
Karen Jones made a motion to approve financial reports as presented. Mike Wood seconded the motion. A vote was taken with all being favor. Motion carried.

3. Discussion and Action to adopt resolution appointing Appraisal Review Board members and auxiliary Appraisal Review Board member.

<u>Re-appoint Members</u>
Pamela Eggett
Noreen Collins

<u>Move from Auxiliary member to Member</u>
Carolyn Whitehurst

<u>New Member</u>

Matilda Vance

Auxiliary Member
Sherry Perkins

Ann McDonald made a motion to approve re-appointment of Pamela Eggett, and Noreen Collins, as full-time members, Carolyn Whitehurst from Auxiliary member to full-time member, Matilda Vance as new member and Sherry Perkins as Auxiliary Member. Rusty Freeman seconded the motion. A vote was taken with all being in favor. Motion carried.

4. Discussion and Action to approve BIS Contract for January 1, 2020 through December 31,2020
Karen Jones made a motion to approve the BIS contact for January 1, 2020 through December 31, 2020. Mike Wood seconded the motion. A vote was taken with all being in favor. Motion carried.

F. Executive Session
The Board of Directors convened executive session at 5:12 p.m.
Ann McDonald made a motion to convene in executive session. Seconded by Karen Jones. A vote was taken with all being all in favor. Motion carried.

1.Consultation with Attorney-as authorized by Section 551.071 (a)of the Government Code
Sarah Curtis, Chief Appraiser stated this item would be discussed at the next meeting date.

2. Deliberation Regarding Real Property 551.072-a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease or value of real property if deliberations an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third party.

3. Mike Wood moved to reconvene open session at 5:26 pm. Seconded by Karen Jones. A vote was taken with all being in favor. Motion carried.
No action taken in executive session

G. Discussion Items Included:
1. Chief Appraiser Evaluation
After discussion Chairman Dobbs stated after evaluation of the Chief Appraiser in February yearly evaluations of the Chief Appraiser will be done in December of each year.

2. Chief Appraiser Report Included:
   a. Appraisal Update
      1. Appraisal Review Board
         ARB Committee has interviewed and selected new members.
      2. Property Value Study
         Results of the property value study will be out January 31st.
      3. MAP Review
         The district's onsite reviewer is schedule to be in the office on February 10th.
      4. Employees
         Appraisers are out in the field conducting field inspections. We have had three individuals taking IAAO classes. Included are forms required by TDLR registrants. Employees must submit disclosure forms to the district with properties they own, relatives own, have a financial interest, or other outside employment. Curtis stated disclosure statements will be added to the employee's personnel file.
         Discussion of the TAAD Conference

3. Next meeting Date
   Thursday, January 23.2020

Roberts Dobbs, Chairman announced at 5:42pm. meeting adjourned.

Ann McDonald

Ann McDonald - Secretary