

## **MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF THE KAUFMAN CENTRAL APPRAISAL DISTRICT**

The Board of Directors of the Kaufman Central Appraisal District held a regular meeting on Thursday, December 15, 2022 at 1:00 p.m. at the Appraisal District office located at 3950 South Houston Street in Kaufman, Texas. Board members present included: Robert Dobbs, Bruce Bynum, John Zaby, Dr. Bruce Wood, Karen Jones and Teressa Floyd. Member Don Griffin was absent. Staff members present included Sarah Curtis & Teresa McManus.

- A. Establish a Quorum and Call to Order  
Robert Dobbs, Chairman, established a quorum at 1:00 p.m.
- B. Invocation  
Dr. Bruce Wood led the invocation.
- C. Pledge of Allegiance & Texas Pledge of Allegiance  
Robert Dobbs led the Pledge of Allegiance and the Texas Pledge of Allegiance.
- D. Open Forum
  - 1. Recognition of visitors and persons not on agenda.  
Robert Dobbs acknowledged Teresa McManus.
- E. Action Items
  - 1. Discussion and Action to approve minutes of the October 20, 2022 Board of Directors meeting.  
Bruce Bynum made motion to accept the minutes. Karen Jones made second. A vote was taken with all being in favor. Motion passed 5 to 0.
  - 2. Discussion and Action to approve financial reports.  
Dr. Bruce Wood made motion to approve the financial reports. Karen Jones made second. A vote was taken with all being in favor. Motion passed 5 to 0.
  - 3. Discussion and Action to approve Public Funds Investment policy.  
Bruce Bynum made motion to approve the public funds investment report. John Zaby made second. A vote was taken with all being in favor. Motion passed 5 to 0.
  - 4. Discussion and Action to designate 2022 remaining funds pending financial audit.  
Bruce Bynum made motion that the unencumbered remaining funds will be designated to the building fund. Karen Jones made second. A vote was taken with all being in favor. Motion passed 5 to 0.
- F. Discussion Items
  - 1. Chief Appraiser Report
    - a. Building
    - b. Employees
    - c. Property Values and Value Studies
    - d. Appraisal Review Board and Protest
    - e. MAP Review
    - f. Board of Directors
    - g. Annual Report
    - h. Lawsuits

G. Executive Session

The Board of Directors may adjourn to Executive Session to deliberate any matter authorized by Texas Government Code Sec. 551.001 et. Seq. (The Texas Government Open Meetings Act) including:

1. Sec. 551.074 – Deliberation regarding Personnel Matters: Performance Evaluation of the Chief Appraiser. – Karen Jones made motion to adjourn to Executive Session. Dr. Bruce Wood made second. – Executive Session started at 1:23 p.m.
2. Motion to Reconvene into Open Session. – Bruce Bynum made motion to reconvene into Open Session. Karen Jones made second. Open Session resumed at 2:24 p.m.

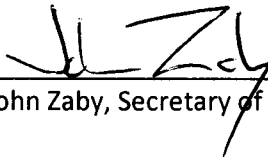
H. Necessary Action as a result of Executive Session.

Dr. Bruce Wood made motion to give the Chief Appraiser a 7% pay increase per adopted budget for 2023. Karen Jones made second. A vote was taken with all being in favor. Motion passed 5 to 0.

I. Next Meeting Date & Adjournment

The next meeting date was set for January 19, 2023 at 1:30 p.m.

Meeting adjourned at 2:29 p.m.

  
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John Zaby, Secretary of the Board