

MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF THE KAUFMAN CENTRAL APPRAISAL DISTRICT

The Board of Directors of the Kaufman Central Appraisal District held a regular meeting on Thursday, May 18, 2023, at 1:30 p.m. at the Appraisal District office located at 3950 South Houston Street in Kaufman, Texas. Board members present included: Robert Dobbs, John Zaby, Robby Simons, Don Griffin, Karen Jones, Dr. Bruce Wood & Teressa Floyd. Member Bruce Bynum was absent. Staff members present included: Sarah Curtis, Coy Johnson & Vicki White.

- A. Establish a Quorum and Call to Order
Robert Dobbs, Chairman, established a quorum and called the meeting to order at 1:30 p.m.
- B. Invocation
Don Griffin gave the invocation.
- C. Pledge of Allegiance & Texas Pledge of Allegiance
Robert Dobbs led the Pledge of Allegiance and the Texas Pledge of Allegiance.
- D. Open Forum
 - 1. Recognition of visitors and persons not on agenda.
There were no visitors present.
- E. Action Items
 - 1. Discussion and Action to approve minutes of the March 16, 2023 Board of Directors meeting.
Dr. Bruce Wood made motion to approve the minutes. Karen Jones made second. A vote was taken with all being in favor.
 - 2. Discussion and Action to approve financial reports.
Robby Simons made motion to approve the financial reports. Don Griffin made second. A vote was taken with all being in favor.
 - 3. Discussion and Action to approve First Quarter Public Investment Report.
Karen Jones made motion to accept and approve the first quarter public investment report.
Dr. Bruce Wood made second. A vote was taken with all being in favor.
 - 4. Discussion and Action to approve Managed Services Provider Contract with BIS Consultants.
Don Griffin made motion to approve the new BIS contract. Karen Jones made second. A vote was taken with all being in favor.
 - 5. Budget Workshop
 - a. Action to approve 2024 Preliminary Budget for submission to entities.
John Zaby made motion to approve the 2024 preliminary budget. Karen Jones made second.
A vote was taken with all being in favor.
- F. Discussion Items
 - 1. Chief Appraiser Report
 - a. Building
 - b. Employees

- c. Property Values and Value Studies
- d. Appraisal Review Board and Protests
- e. MAP Review
- f. Board of Directors
- g. Lawsuits and Arbitrations

G. Executive Session

1. Executive Session Pursuant to Texas Government Code Section 551.072 Deliberation of Real Property: purchase of 6.5 acres of land being a part of the WM peters Survey, Tracts 35.02 and 35.04 Property ID's 187223 and 51233 City of Kaufman from Kaufman Independent School District and the construction of new KCAD appraisal offices on such land.

Dr. Bruce Wood made motion to go into Executive Session. Don Griffin made second. A vote was taken with all being in favor. Executive Session started at 2:23 p.m.

2. Reconvene into Open Session.
Robby Simons made motion to resume Open Session. Dr. Bruce Wood made second. A vote was taken with all being in favor. Open Session resumed at 2:43 p.m.
3. Consider and take action to approve Resolution No. 2023-2 Approving and Ratifying the Acts of the Chief Appraiser with respect to the negotiation and execution of a Purchase and Sales Agreement between the KCAD and the Kaufman Independent School District for the purchase of 6.5 acres of land being a part of the WM peters Survey, Tracts 35.02 and 35.04 Property ID's 187223 and 51233 for the construction of new KCAD appraisal office on such land, Approving and Ratifying the Acts of the Chief Appraiser with respect to the negotiation and execution of a Lease Purchase Agreement between KCAD and a Public Facility Corporation to be created by KCAD for the Financing and Construction of the new appraisal office; and authorizing the Chief Appraiser to send the Resolution to the participating taxing units within KCAD for approval of the purchase of the land and the construction of the new appraisal offices by three fourths of the participating taxing units within KCAD pursuant to Tax Code Section 6.05(b).

Karen Jones made motion to approve Resolution No. 2023-2. John Zaby made second. A vote was taken with all being in favor.

4. Next Meeting Date & Adjournment
The next meeting date was set for Thursday, June 15, 2023 at 1:30 p.m.
Meeting adjourned at 2:47 p.m.



John Zaby, Secretary of the Board