

MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF THE KAUFMAN CENTRAL APPRAISAL DISTRICT

Notice is hereby given that a regular meeting of the Board of Directors of the Kaufman Central Appraisal District was held on Monday, December 18, 2023 at 12:30 p.m. at the Appraisal District office located at 3950 South Houston Street in Kaufman, Texas. Board members present included Bruce Bynum, Robert Dobbs, Karen Jones, John Zaby and Don Griffin. Board members absent were Robby Simons and Teressa Floyd. Staff members present included Sarah Curtis, Coy Johnson and Vicki White.

- A. Establish a Quorum and Call to Order
Robert Dobbs established a quorum and called the meeting to order at 12:30 p.m.
- B. Invocation
Dr. Bruce Wood led the invocation.
- C. Members will recess for lunch with remainder of meeting resuming at approximately 1:30 p.m.
Recess for lunch started at 12:31 p.m. and resumed at 1:05 p.m.
- D. Pledge of Allegiance & Texas Pledge of Allegiance
Robert Dobbs led the Pledge of Allegiance & the Texas Pledge of Allegiance.
- E. Open Forum
 - 1. Recognition of visitors and persons not on agenda.
There were no visitors present.
- F. Action Items
 - 1. Discuss and take action on minutes of the October 26, 2023 Board of Directors meeting.
John Zaby made motion to approve the October 26th minutes as written. Karen Jones made second. A vote was taken with all being in favor.
 - 2. Discuss and take action on financial reports.
Bruce Bynum made motion to accept the financial reports as presented. Karen Jones made second. A vote was taken with all being in favor.
 - 3. Discuss and take action on designating 2023 remaining funds pending financial audit.
Karen Jones made motion to retain the excess funds in the budget. Dr. Bruce Wood made second. A vote was taken with all being in favor.
 - 4. Discuss and take action on updating the BOD policy per SB2.
Don Griffin made motion to update the BOD policy per SB2. Karen Jones made second. A vote was taken with all being in favor.
 - 5. Discuss and take action to adopt Resolution # 2023-4 appointing ARB members.
Karen Jones made motion to adopt Resolution # 2023-4. Dr. Bruce Wood made second. A vote was taken with all being in favor.
 - 6. Discuss and take action on appointing Chairman and Secretary of the Appraisal Review Board.
Dr. Bruce Wood made motion to appoint Billy Moore as the Chairman and Sherry Perkins as the Secretary of the Appraisal Review Board. John Zaby made second. A vote was taken with all being in favor.

G. Discussion Items

1. Chief Appraiser Report
 - a. Building
 - b. Employees
 - c. Property Values and Value Studies
 - d. ARB
 - e. MAP Review
 - f. Board of Directors
 - g. Lawsuits

H. Executive Session

The Board of Directors may adjourn to Executive Session to deliberate any matter authorized by Texas Government Code Sec. 551.001 et. Seq. (The Texas Government Open Meetings Act) including:

1. Sec. 551.074 – Deliberation regarding Personnel Matters: Performance Evaluation of the Chief Appraiser.
Dr. Bruce Wood made motion to go into Executive Session. Don Griffin made second. A vote was taken with all being in favor. Executive Session started at 1:40 p.m.
2. Motion to Reconvene into Open Session.
Karen Jones made motion to reconvene into Open Session. Don Griffin made second. A vote was taken with all being in favor. Open Session resumed at 2:26 p.m.

I. Necessary Action as a result of Executive Session.

Karen Jones made motion to increase the Chief Appraiser's salary by 5%. John Zaby made second. A vote was taken with all being in favor.
Karen Jones then made motion to give a \$7,000 one-time merit raise to be paid in 2023 to Sarah Curtis and Coy Johnson. Don Griffin made second. A vote was taken with all being in favor.

J. Next Meeting Date – Thursday, January 18, 2023

The next meeting date was confirmed for Thursday, January 18, 2023 at 1:30 p.m.

K. Adjournment

Robert Dobbs called the meeting adjourned at 2:29 p.m.



John Zaby, Secretary of the Board

Resolution #2023-4

RESOLUTION BY THE BOARD OF DIRECTORS OF THE KAUFMAN CENTRAL
APPRAISAL DISTRICT (KCAD), KAUFMAN COUNTY, TEXAS APPOINTING
APPRAISAL REVIEW BOARD MEMBERS.

WHEREAS, Section 5.09 of SB2 amends the current Tax Code 6.414(d) authorizing the Board of Directors of an appraisal district to appoint members and auxiliary members to the Appraisal Review Board.

NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the Kaufman Central Appraisal District on this the 18th day of December 2023 in a regular meeting, do resolve and appoint the following as members and auxiliary members of the Appraisal Review Board of the Kaufman Central Appraisal District for the term January 1, 2024 thru December 31, 2025:

The terms are as follows:

1. Re-appointed member:

Dorothy J. (Dee) Morris
Jerry W. Pryor
Robert A. Yowell

2. Auxiliary Member:

Debra S. Jarvis

Resolved this 18th day of December 2023.



Robert Dobbs, Chairman

Attest:



John Zaby, Secretary