

## **MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF THE KAUFMAN CENTRAL APPRAISAL DISTRICT**

Notice is hereby given that a regular meeting of the Board of Directors of the Kaufman Central Appraisal District was held on Thursday, January 16, 2025, at 1:30 p.m. at the Appraisal District office located at 3950 South Houston Street in Kaufman, Texas. Board members present included Robert Dobbs, Bruce Bynum, Dr. Bruce Wood, Don Griffin, Mike Slye, Chuck Carpenter, Morgan Rose and Teressa Floyd. Board member absent was Danny Kirbie. Staff members present included Sarah Curtis and Vicki White.

**A. Administer Oath of Office to new Board members**

Vicki White administered the Oath of Office to the new Board members.

**B. Draw lots for BOD terms:**

- 1 Year – Dr. Bruce Wood
- 1 Year – Danny Kirbie
- 3 Years – Robert Dobbs
- 3 Years – Bruce Bynum
- 3 Years – Don Griffin

**C. Establish a Quorum and Call to Order**

Robert Dobbs established a quorum and called the meeting to order at 1:30 p.m.

**D. Invocation**

Robert Dobbs led the invocation.

**E. Pledge of Allegiance & Texas Pledge of Allegiance**

Robert Dobbs led the Pledge of Allegiance and the Texas Pledge of Allegiance.

**F. Board of Directors training session with Attorney Pete Smith**

Training was held from 1:34 p.m. to 2:25 p.m.

**G. Discussion and Action to elect 2025 Officers:**

- a. Chairman – Bruce Bynum nominated Robert Dobbs as Chairman. Dr. Bruce Wood made second. A vote was taken with all being in favor.
- b. Vice-Chairman – Dr. Bruce Wood nominated Bruce Bynum as Vice-Chairman. Don Griffin made second. A vote was taken with all being in favor.
- c. Secretary – Dr. Bruce Wood nominated Morgan Rose as Secretary. Bruce Bynum made second. A vote was taken with all being in favor.

**H. Open Forum**

1. Recognition of visitors and persons not on agenda

There were no visitors present at the meeting.

**I. Action Items**

1. Discuss and Take Action on minutes of the November 17, 2024 BOD meeting

Don Griffin made motion to accept the minutes as written. Dr. Bruce Wood made second. A vote was taken with all being in favor.

2. Discuss and Take Action on financial reports  
Don Griffin made motion to accept the financials. Teressa Floyd made second. A vote was taken with all being in favor.
3. Discuss and Take Action on Fourth Quarter Public Funds Investment Report.  
Dr. Bruce Wood made motion to approve the Fourth Quarter Public Funds Investment Report. Mike Slye made second. A vote was taken with all being in favor.
4. Discuss and Take Action on BIS Consulting contract for 2025  
Don Griffin made motion to accept the BIS Consulting contract. Morgan Rose made second. A vote was taken with all being in favor.
5. Discuss and Take Action on Employee Policy update  
Mike Slye made motion to accept the proposed changes to the Employee Policy. Don Griffin made second. A vote was taken with all being in favor.
6. Discuss and Take Action on Board of Directors Policy update  
There was no action taken on updating the Board of Directors Policy.
7. Discuss and Take Action on Resolution # 2025-1 appointing Appraisal Review Board members  
Mike Slye made motion to approve Resolution # 2025-1. Teressa Floyd made second. A vote was taken with all being in favor.
8. Discuss and Take Action on appointing Chairman and Secretary of the Appraisal Review Board  
Don Griffin made motion to appoint Robert Yowell as Chairman and to appoint Dee Morris as Secretary of the Appraisal Review Board. Dr. Bruce Wood made second. A vote was taken with all being in favor.
9. Discuss and Take Action on appointing 2025 Committees:
  - a. ARB Committee – Chuck Carpenter, Morgan Rose & Mike Slye
  - b. Budget Committee – Bruce Bynum, Chuck Carpenter and Don Griffin
  - c. Building Committee – Bruce Bynum, Robert Dobbs and Mike Slye
  - d. Personnel Committee – Teressa Floyd, Danny Kirbie and Dr. Bruce Wood

Dr. Bruce Wood made motion to approve the 2025 Board of Directors Committees. Chuck Carpenter made second. A vote was taken with all being in favor.

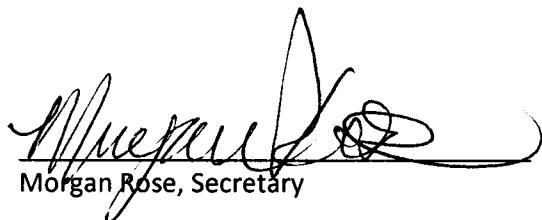
J. Discussion Items

1. Appraiser Disclosure Forms
2. Chief Appraiser Report
  - a. Building
  - b. Employees
  - c. Property Values and Value Studies
  - d. Appraisal Review Board
  - e. MAP Review
  - f. Board of Directors
  - g. Lawsuits and Arbitrations

K. Next Meeting Date – March 20, 2025 – The next meeting date will be March 20, 2025 at 1:30 p.m.

L. Adjournment

Robert Dobbs, Chairman, called the meeting adjourned at 3:20 p.m.



A handwritten signature in black ink, appearing to read "Morgan Rose".

Morgan Rose, Secretary