

## **NOTICE OF MEETING OF THE BOARD OF DIRECTORS OF THE KAUFMAN CENTRAL APPRAISAL DISTRICT**

Notice is hereby given that a regular meeting of the Board of Directors of the Kaufman Central Appraisal District will be held on Thursday, December 18, 2025 at 12:30 p.m. at the Appraisal District office located at 3950 South Houston Street in Kaufman, Texas at which time the following subjects will be discussed, considered, passed or adopted to wit:

- A. Establish a Quorum and Call to Order
- B. Invocation
- C. Pledge of Allegiance & Texas Pledge of Allegiance
- D. Members will recess for lunch with remainder of meeting resuming at approximately 1:30 p.m.
- E. Open Forum
  - 1. Recognition of visitors and persons not on agenda.
- F. Action Items
  - 1. Discuss and take action on minutes of the October 16, 2025 Board of Directors meeting.
  - 2. Discuss and take action on financial reports.
  - 3. Discuss and take action on designating 2025 remaining funds, pending financial audit, to the building fund and the retirement unfunded liability with TCDRS.
  - 4. Discuss and take action on a one-time lump sum cost of living adjustment for KCAD employees for the 2025 budget year.
  - 5. Discuss and take action on approving the Public Funds Investment Policy.
  - 6. Discuss and take action on updating the Board of Directors Policy Manual, changing the Appraisal Review Board members to 7 regular members and 14 auxiliary members.
  - 7. Discuss and take action on accepting Stella Travers & Felicia Zummer's resignation letters for the Appraisal Review Board.
  - 8. Discuss and take action on Resolution # 2025-8 concerning Appraisal Review Board member appointment.
- G. Discussion Items
  - 1. Chief Appraiser Report
    - a. Building
    - b. Employees
    - c. Property Values and Value Studies
    - d. ARB
    - e. MAP Review
    - f. Board of Directors
    - g. Lawsuits
- H. Executive Session
  - The Board of Directors may adjourn to Executive Session to deliberate any matter authorized by Texas Government Code Sec. 551.001 et. Seq. (The Texas Government Open Meetings Act) including:
    - 1. Sec. 551.072 – For the purpose of discussing the purchase, exchange, lease, or value of real property.

2. Sec. 551.074 – Deliberation regarding Personnel Matters: Performance Evaluation of the Taxpayer Liaison Officer.
3. Sec. 551.074 – Deliberation regarding Personnel Matters: Performance Evaluation of the Chief Appraiser.
4. Motion to Reconvene into Open Session.

I. Necessary Action as a result of Executive Session

1. Discuss and take action on adopting Resolution # 2025-9 concerning Real Estate purchase for future construction of the Kaufman Central Appraisal District.
- 2.
- 3.

J. Next Meeting Date – Thursday, January 15, 2026 at 1:30 p.m.

K. Adjournment

As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the Board's general legal counsel on any agenda item listed herein.

The building in which the above meeting will be conducted is wheelchair accessible for persons with disabilities who plan to attend this meeting. Requests for special services must be received forty-eight (48) hours prior to the meeting time by contacting KCAD at 972-932-6081 or by email at [kcad@kaufman-cad.org](mailto:kcad@kaufman-cad.org).

I, the undersigned, do hereby certify that this Notice of Meeting of the Kaufman Central Appraisal District Board of Directors was posted at the Appraisal District Office at 3950 S Houston Street, Kaufman, Texas 75142 at a place convenient and readily accessible to the public and individuals with disabilities; that it was posted on the Appraisal District Internet Website [www.kaufman-cad.org](http://www.kaufman-cad.org) and that this Notice was posted more than 72 hours preceding the scheduled time of the meeting and that it will remain so posted continuously for at least 72 hours preceding the scheduled time of said meeting on December 18, 2025.



Morgan Rose  
Morgan Rose, Secretary of the Board

Appraisal District Office:      Posted Date & Time:      December 12, 2025 at 12:10 p.m.

Appraisal District Website:      Posted Date & Time:      December 12, 2025 at 12:10 p.m.