

Appraisal, Residential Director

Kaufman Central Appraisal District is seeking applicants for the position of Director of Residential Appraisal to join our growing administrative team.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Plan, direct, manage and ensure the completion of all aspects related to the valuation of residential property within Kaufman County. Must be able to effectively communicate with staff and the public. KCAD currently utilizes PACS Appraisal software with conversion to True Prodigy scheduled for fall 2027.

Qualification Requirements:

Bachelor's Degree or equivalent work experience with 5+ years management/supervisory experience. Must be a Registered Professional Appraiser in the State of Texas or possess an outside designation through a recognized appraisal association.

Physical Requirements:

Candidates must be able to sit or stand for long periods of time. Must be able to lift and carry up to 40 pounds. Must be able to traverse uneven terrain in various climates when onsite inspection of properties is required. Candidate must be able to focus and manage time effectively to complete assigned tasks and must be able to communicate clearly both by telephone and in face-to-face interactions.

Salary: Contingent upon qualifications and experience.

Applicants may submit their resumes by mail to the following.

Kaufman CAD
Attn: Deputy Chief
PO Box 819
Kaufman, TX 75142
Or via email: kcad@kaufman-cad.org